

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
MAY 11, 2015 – 1:00 p.m.
Commissioners Courtroom
Hamilton County Government and Judicial Center
One Hamilton County Square
Noblesville, Indiana

The Commissioners met in Executive Session at 1:00 p.m. in Conference Room 1A. President Heirbrandt opened the public session at 2:02 p.m. declaring a quorum present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Mark E. Heirbrandt. Heirbrandt led the Pledge of Allegiance.

EXECUTIVE SESSION MEMORANDA

Approval of Executive Session Memoranda

Dillinger moved to approve the Executive Session Memorandum of April 27, 2015, April 28, 2015, and May 11, 2015. Altman seconded. Motion carried unanimously.

HIGHWAY BUSINESS

2015-2016 Contract Resurface Program

Mr. Brad Davis requested approval of the 2015-2016 Contract Resurface Program. The tentative 2016 program will be subject to change this time next year. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

Davis distributed another map showing the 2015 chip seal work, contract paving, and what projects are under development currently and what they hope to have under construction in 2015.

Altman asked Davis if this map has been shared with the other jurisdictions? Davis replied Mark (Fisher) has shared it with the City of Fishers. Altman recommended developing a countywide map by jurisdiction showing all the construction projects throughout the county, it could possibly be put on a website.

Permission to Close Roads

Davis requested permission to close the following roads for bridge projects:

1. Eller Road between 106th Street and 116th Street beginning on or after Monday, June 1, 2015 through Friday, August 7, 2015 for Bridge #159.
2. 276th Street between Devaney Road and Gwinn Road beginning on or after Wednesday, May 13, 2015 through Saturday, August 1, 2015 for Bridge #54.
3. 266th Street between Lower Road and Ray Parker Road beginning on or after Monday, May 18, 2015 through Friday, August 28, 2015 for Bridge #70.

Altman so moved. Dillinger seconded. Motion carried unanimously.

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Permission to Advertise – Contract Resurface 15-01

Davis requested permission to advertise for bids for Contract Resurface 15-01, Various Road in Fall Creek Township. Bids will be opened June 8, 2015. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

Title Sheet – Guardrail End Treatments

Davis requested approval and signature on the Title Sheet for the Guardrail End Treatment upgrades. This is a federal aid project to be let in September 2015. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

146th Street/SR 37 Crowley Development

Davis reported they have been told that the Crowley Development at 146th Street and SR 37 should start sometime in June 2015, there may be some lane restrictions when it begins.

96th Street and Keystone Parkway

Altman reported she has sent an e-mail to the City of Carmel asking if the county could participate with Carmel in the local share for 96th Street and Keystone Parkway. To meet their schedule they have to have something submitted in June for their funding application. What information would the Commissioners like to see from Carmel so we could discuss and vote on it at the next meeting? Dillinger would like to see what funds the county has available as well as Carmel's funding plan. Heirbrandt would like to see a plan on how they are going to accomplish this project and then we need to find out where the county stands on funding. Altman believes the local share is significant, she thinks the project cost is \$27 million or more. Altman asked Davis to find out the project scope and what Carmel's plan is. Altman does not know what Carmel is asking for but she has shared with them what we helped Fishers 106th Street, which was \$2 million. This project really needs to go and she would like to at least make the commitment to help with this project. We probably will not need to come up with the funds for several more years. Altman suggested Davis look at the Major Bridge Fund to see how that is programmed. Dillinger and Heirbrandt agreed that we need to look at it.

COMMUNITY CORRECTIONS

Community Corrections Grant Agreement

Mr. Ralph Watson requested approval of Grant Agreement EDS 3D25-16-021 for the 2016 Community Corrections Grant in the amount of \$1,949,864. The Indiana Department of Corrections have changed the funding to a one (1) year grant and the contract only requires one (1) signature and that is the Auditor's signature. They are going to electronic contracting for the next grant period. Dillinger moved to approve and allow the Auditor to act on the Commissioners behalf as the sole signatory. Altman

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seconded. Altman asked why are they having the Auditor execute the contract? Watson replied they are looking for one (1) signature and chose the Auditor since every county has an Auditor. Motion carried unanimously.

SAFETY RISK MANAGER

Replacement of Sheriff's Vehicle

Mr. Dan Papineau requested approval to replace a Sheriff's 2008 Crown Victoria that was involved in a traffic accident on April 5, 2015. The adjuster's estimate for repair is \$4,264.17, ACV amount is \$5,890. The adjuster and Ryan Horine consider the vehicle totaled, they will keep it for parts. Heirbrandt asked where do they keep these vehicles for parts? Papineau replied they are kept at Miller's Auto Body. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

Radio Tower in Noblesville

Papineau requested approval to pay for the repairs to the Noblesville Radio Tower in the amount of \$11,038.30. Water got into the cable to the lights on the radio tower, it was repaired but upon further investigation it was determined the failure was due to incorrect installation by the original installer. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT

Request for Release of Funds – Fishers Infrastructure Activity

Mr. Mark McConaghy requested approval of the Request for Release of Funds for Fishers Infrastructure Activity (The Pines Subdivision street and sidewalk upgrades). Altman moved to approve. Dillinger seconded. Motion carried unanimously.

Merciful Help Center Subrecipient Agreement

McConaghy requested approval of a Subrecipient Agreement with our Lady of Mount Carmel's Merciful Help Center for a rental assistance program. The program helps near homeless families with the first months' rent and also with food, furniture, etc. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

NSP Down Payment Assistance Re-Finance

McConaghy requested approval on the subordination on a re-finance of a NSP (Neighborhood Stabilization Program) down payment assistance property commonly known as 5655 Doe Way, Noblesville. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

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COMMISSIONER COMMITTEE REPORTS

E911 Executive Board

Altman reported the E911 Executive Board has looked at the 2016 budget and will keep the budget number firm from 2015 which means we will have to use some unallocated funds. We feel it is important for the other partners not to have to come up with more funding. Carmel does a lot of business checks through the CAD system even though it does not take as much dispatcher time they want to do that to track their activities which skews the five participants' share. They feel that is inequitable and they will be looking at this during the contract renewal for a funding adjustment. We are on budget in terms of budget to actual.

The 911 legislation that was passed increased land line and contract cell phones fees to \$1.00 per unit from \$.90. The pre-paid phones will step up to \$1.00. They changed the LOIT (Local Option Income Tax) requirements so the COIT (County Option Income Tax) Council could adopt a public safety tax as long as it is dedicated to 911 funding. We would not have to do the intermediate LOIT tax where half goes to property tax relief and half goes to the General Fund before we can do the public safety tax. Howard confirmed we could have public safety LOIT which includes 911 without the match? Altman stated correct, if there is a .02% increase it all goes directly to 911.

InterAct provides the CAD-RMS for Marion County and the State and they are completing that contract. InterAct was the selection for a one CAD-RMS System for Hamilton County to replace the two systems currently in place. Unfortunately Harris, the purchaser of InterAct, has not been cooperating with the contract that was signed. We are in discussions with them but we do not know the outcome. They are looking at options to get to one CAD system. Altman believes they will probably have a resolution within 30 days. Howard clarified they will probably have an analysis of alternatives within 30 days. This is a massive project with a 260 page contract. Altman reported they have learned that InterAct has been difficult on linking Indianapolis to us or any other software, the State has their attention and has figured out a work around with that issue. We probably can have interoperability with InterAct.

ATTORNEY

George Beam Drain

Howard reported during today's Hamilton County Drainage Board meeting regarding the George Beam Drain it was determined that the previous description of that drain ended at the section line which is 246th Street. In resolving numerous issues with that project the drainage board has determined they would extend the drain to the south right of way to 246th Street and determined that the Commissioners

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would need to consent to the drain extending through the south right of way of 246th Street. Dillinger so moved. Altman seconded. Motion carried unanimously.

Liability Trust Claim

Howard requested approval of a Liability Trust Claim payable to himself in the amount of \$10,764 for litigation services of himself and Darren Murphy for the first quarter of 2015. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

DIRECTOR OF ADMINISTRATION

EMA Director Interviews

Mr. Dan Stevens reported the interviews for the EMA Director's position have been postponed to May 26 due to travel arrangements. The Commissioners extended the 12:15 p.m. Executive Session 30 minutes, therefore delaying the public session meeting start to 1:30 p.m.

Wage Study Presentation

Stevens reported all seven (7) council members have committed to being in attendance at a joint session to hear the presentation of the wage study. This meeting will be held May 26th at 6:00 p.m.

Tablet Purchase Reimbursement – Judge Bardach

Steven reported Judge Bardach has requested reimbursement of a Tablet under the county's policy. Her tablet broke and she had to replace it at a cost of \$426.93. Under the policy she would be eligible for reimbursement of 2/3 of the cost or \$300, whichever is less. The lesser amount is 2/3 of the cost which is \$282. The time frame is three (3) years. Altman asked Stevens to check and see how long she had the tablet to make sure it has been over three (3) years. Altman moved to approve subject to the requisite timeframe. Dillinger seconded. Motion carried unanimously.

2016 Commissioner Budget

Stevens will have a rough draft of the 2016 Commissioner's budget for review prior to the next Board meeting.

Archery Range Grand Opening

Stevens reported the Grand Opening of the Archery Range at Koteewi Park is scheduled for June 6th from 10:00 a.m. to 4:00 p.m.

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Capital Project Update

Mr. Steve Wood updated the Commissioners on upcoming capital projects for the Buildings & Grounds Department.

- Outside of the Historic Courthouse will be cleaned and painted.
- Outside of the historic jail cleaned and painted if funds are available.
- 4-H Grounds roofs replaced
- Old Juvenile Center roof replaced
- Elevator project

These projects are going out to bid now with the opening scheduled for June 4th and the recommendation of award on June 8th.

Wood informed the Commissioners that the elevator in the Historic Courthouse could be down for 6-8 weeks. Altman asked what is Plan B to get people up to the second and third floors? Wood is working on that right now, the elevator needs to be renovated, updated and ADA compliant. To do this work it needs to be totally shut down. Altman suggested surveying the employees to find out who can walk up the steps and who cannot and figure out a public location for the Assessor and Recorder's staff to handle business. We may have to set up desks in the hallway on the first floor. Wood has requested the elevator work be done in two shifts, six (6) days a week. He will make it work with his staff. Stevens will work with the department heads. Wood reported the Judicial Center elevators are easier because they can be shut down one at a time. Coverdale expressed concern about having no bathrooms on the first floor for staff that cannot use the stairs. Wood would like to do the elevator project at the Historic Courthouse during the holiday season when traffic is lighter. As soon as the bids are awarded and a schedule is finalized they will start posting the dates of the closure on the website and the building doors.

Showers at Sheriff's Department

Wood reported he is working on the project scope of the showers at the Sheriff's Department.

SHERIFF

National Law Enforcement Week

Sheriff Mark Bowen reported today marks the beginning of National Police Week, May 10-16, 2015.

Klipsch Music Center

Bowen reported the Klipsch Music Center concert season begins this Saturday, May 16th.

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Geist Mini-Marathon

Bowen reported the Geist Mini-Marathon will occur on Saturday, May 16th beginning 7:00 a.m. with road closings throughout the southeast corner of the county.

AUDITOR

Clerk's Monthly Report

Coverdale requested acceptance of the Monthly Report from the Clerk of the Circuit Court dated March 31, 2015. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

Treasurer's Monthly Report

Coverdale requested acceptance of the County Treasurer's Monthly Report dated April 30, 2015. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

Vendor Claims

Coverdale requested approval of Vendor Claims to be paid May 12, 2015. Altman seconded. Motion carried unanimously.

Payroll Claims

Coverdale requested approval of Payroll Claims for the period of April 11-24, 2015 paid May 8, 2015. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

Dillinger moved to adjourn. Altman seconded. Motion carried unanimously.

Present

Christine Altman, Commissioner
Steven C. Dillinger, Commissioner
Mark Heirbrandt, Commissioner
Dawn Coverdale, Auditor
Dan Stevens, Director of Administration
Kim Rauch, Administrative Assistant to Auditor
Michael Howard, Attorney
Mark Bowen, Sheriff
Brad Davis, Highway Director
Joel Thurman, Highway Project Engineer
Brandi Tarner, Highway Public Service Representative

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Matt Knight, Highway Bridge Program Engineer
Faraz Khan, Highway Staff Engineer
Mark Fisher, Highway Project Engineer
Bob Davis, Highway Superintendent
Nathan Miller, Highway Department Intern
Ralph Watson, Community Corrections Director
Dan Papineau, Safety Risk Manager
Steve Wood, Buildings & Grounds Superintendent
Mark McConaghy, Noblesville Housing Authority
Tom Gehlhausen, Sheriff's Department
Becki Wise, USI
Floyd Burroughs, Hannum Wagle & Cline
Amy Waggoner, Lochmueller Group

APPROVED
HAMILTON COUNTY BOARD OF COMMISSIONERS

Christine Altman
Steven C. Dillinger
Mark Heirbrandt

ATTEST
Dawn Coverdale, Auditor

Date Approved: May 26, 2015